

The Church of St John the Evangelist 2013 Annual Report



Serve the Lord with Gladness

154 Somerset Street West, Ottawa, Ontario, Canada K2P 0H8
Telephone (613) 232-4500 Fax (613) 232-4553

www.stjohnsottawa.ca

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Rector's Report - will be distributed on Sunday February 23rd

The Reverend Beth Bretzlaff

Wardens' Report

Barbara Dransch, Rector's Warden ~ Brian Cameron, People's Warden

Patti Baratta, Deputy Wardens

This has been a year of transition and celebration. At the end of June 2013, we said farewell to the Reverend Canon Rob Heard. Rob came to us in March 2011 with the mandate to be an interim priest-in-charge while we searched for a permanent incumbent. The search process for a new Rector took much longer than anyone anticipated, and on two occasions, Rob cheerfully agreed to extend his ministry after interviews of candidates did not result in an appointment. His skilled and loving leadership was exactly what St. John's needed in a difficult period, and during his time among us, he and Beverley became much-loved members of our parish family.

In early May 2013, the Parish Committee charged with searching for a new Rector interviewed three candidates proposed by the Bishop. Each brought distinctive gifts and experience, and all were strong contenders, as the Bishop had said. When the committee had finished interviewing, though, there was little or no doubt in our minds about which of the three had the qualities we had been looking for. Beth's work among us since she began as Rector in September has confirmed the promise that shone through her interview. Beth has a very obvious energy that fits with the energy for which St John's is known well beyond this Diocese. She knows that the church must change, as we explored during our Moving Forward process, and she is eager to be part of that change. She has authority and presence, but she is also a team player who works collaboratively with other people.

Over the last year, the Wardens have worked with Parish Council to maintain a focus on the priorities established by the Moving Forward process and confirmed in the GIFT (Growing in Faith Together) campaign. The active phase of the GIFT campaign concluded at the end of February 2013, and we are now at 83% of our goal; efforts to reach the goal of \$400,000 will continue in the coming years. Since Beth's arrival, GIFT funding has been used for a number of parish initiatives:

- In the fall of 2013, GIFT money allocated for Special Opportunities funded a feasibility study of a new Family Ministry here at St John's. The results of that study indicated that such a ministry

would not be the best use of St John's time and talents. Outreach to the 20-40-year-old age group will be explored instead under Beth's leadership.

- Money set aside for Essential Capital Projects paid for a new roof for the Parish Hall.
- Welcoming Space funds were used to commission a Concept Design for improvements to the Elgin St. entrance and the narthex. This design will be presented to the parish by the architect David McRobie at the Vestry meeting in February. After comments and suggestions have been considered, and a funding plan put together, a decision on whether to proceed will be considered at a Special Vestry meeting in the spring of 2014.

A significant number of newcomers have been joining us at both the 8:00 and 10:15 services. A recent Newcomers lunch organized by Lannie Mitchell and Bea Robertson was attended by 16 new parishioners. On the financial side, we are in a good place, ending the year with a modest surplus, thanks to a very generous donation of \$34,000. The budget proposed for 2014 projects only a small deficit.

We would like to extend our sincere appreciation for the contributions of our paid staff: our talented Organist and Choirmaster Gordon Johnston, our efficient and always cheerful Office Administrator Kim Chadsey, and our reliable Custodians Jesse Lucas, Douglas Warnock and Magellan Luanda.

Patti Baratta, our Deputy Warden, was of great assistance to both Corporation and Parish Council for much of the past year, and we thank her for all her work, particularly in the area of volunteer management. We are grateful also for the assistance of Emmy Verdun, our Treasurer, who continues to be an essential source of financial reports and analysis.

Finally, we cannot end without expressing the respect and gratitude we feel for all of you who live out your faith by serving in volunteer capacities, whether in the parish office, the Community Shop, at worship services, or at countless committee meetings and in the wider community. You truly are the body of Christ at work in the world today.

Barbara Dransch, Rector's Warden
Brian Cameron, People's Warden

Report of the Nominating Committee

Barbara Dransch (Chair), Monica Patten, Ian Myles

As approved by Parish Council, the Nominating Committee was charged with filling available positions on Parish Council. A number of qualified individuals were proposed or nominated by parishioners to the Nominating Committee. The selection of the final slate is recommended by the Nominating Committee following certain criteria and guidelines. Nominees must be at least sixteen years of age and be contributing members of the parish. The Nominating Committee sought diversity in gender and in age. In response to the consensus at the Moving Forward Symposium, emphasis was given on including younger candidates. The Committee also sought a mixture of those newer to the parish and those of longer membership. The Committee believes that each of the proposed candidates on the slate has the potential to make a strong contribution to Parish Council and to provide effective governance for the parish of St John's.

Parish Council 2013-2014*

Rector's Warden:	Brian Cameron**
People's Warden:	Margaret Kasurak**
Deputy Wardens:	Reed Smith**
Duty Wardens:	Mitzi Campbell* Bob Green Michelle Smulders* Douglas Warnock*
Lay Members of Synod:	Bryan Bondy Stephen Giles
Members at Large:	Linda Clippingdale Barbara Dorrell* Gloria Fox* Leslie Giddings Elliott Youden TBD ***

* second year of a two-year term.

** one-year term only

***left intentionally open to allow room for the Rector to make an appointment responding to any skill, experience, or knowledge gaps identified after working with the Parish Council for a few months

Terms: Rector's Warden, People's Warden and Deputy Wardens are one-year terms; other positions are two year terms (except **). Clergy and the Parish Treasurer are ex-officio members of Parish Council.

Biographies of Nominees

Bryan Bondy

Bryan Bondy is a student in the Anglican Studies programme at Saint Paul University. He was raised in the Toronto area and moved to Ottawa from rural Prince Edward County three years ago. Bryan's professional background is in marketing, communications, journalism, and events promotion. He has been a member of the congregation since 2012 and was baptized at St. John's last May. A dedicated member of the St. John's choir for over a year, Bryan also enjoys serving as an intercessor and office volunteer.

Brian Cameron

Brian Cameron is a writer and editor, and has been a member of St John's since 1973. Over the years, he has been a Sunday School teacher, Intercessor, Altar Guild member, chair of the Stewardship Committee, Co-Chair of the GIFT Committee, and Warden (2000-2002).

Mitzi Campbell

Mitzi first came to St John's about five years ago. She is retired after working for both the Department of National Defence and the Royal Canadian Mint as an administrator. In 2007, she lost her partner, Susan. Mitzi previously belonged to St Margaret's Church in Vanier where she belonged to the Altar Guild, and also served as a church warden.

Linda Clippingdale

has been a member of the parish for over 40 years. She has served as deputy warden, People's warden and Rectors warden. As well Linda has been Chair of the worship committee, been a member of the Stewardship committee and helped in the Hearts and Hands fundraising campaign. Her last major involvement was working on the Screening in Faith Committee and Fire safety. After a hiatus from parish responsibilities Linda is excited to be nominated as a member at large and looks forward to working with our new Rector and Parish Council.

Barbara Dorrell

I have been a member of St John the Evangelist for 25 years and a choir member for that length of time. I am a member of the flower team for preparing memorial flowers and co-ordinate the monthly Bridgehead sales. Over the years I have been involved in various activities and have served on Parish Council and as Duty Warden. Being retired from Algonquin College happily allows me time to take Art History courses at Carleton, volunteer at a nursing home, attend yoga and Y fitness classes, and babysit my great nephews.

Gloria Fox

Gloria first dropped in to St John the Evangelist when looking for a downtown church 24 years ago. Having grown up in the Baptist church in Kingston she was attracted by the differences in the worship structure and at the same time by the concern for the social justice issues and the opportunities for spiritual growth common to both. As a professional musician she is an appreciative fan of the wonderful music here in our services. Gloria has been a Duty Warden for the past two years.

Leslie Giddings

Leslie Giddings has worked in the education sector for over 10 years. She has contributed to the development of non-profit independent school programs in an operational, administrative, and instructional capacity. After working for five years in the classroom, she branched out into educational consulting. Her practice includes developing remedial and enrichment programs for struggling students, helping families navigate the education system, and empowering children to build on their strengths. She has an undergraduate degree in Religion and Psychology, and graduate studies in Multicultural Education and Diversity; Peace, Justice and Transformation; Teaching and Faith; and Religious Education. She is the mother of Eleonore, Philippe and Julien Brunelle.

Stephen Giles

Born and raised in Carleton Place (the jewel of the Ottawa Valley) Stephen has lived in Centertown for most of the past 25 years. As a Government of Canada employee who manages a team of privacy professionals in the Department of Economic and Social Development Canada, Stephen's interests extend from projects at the family cottage on Mississippi Lake, to protecting the personal information Canadians entrust to government, to social justice issues in the Middle East and the Caribbean.

Bob Green

Bob Green is a retiree who has been a member of St. John's for around 9 years. He is presently a member of the Building Committee. He has previously served on Church Council and as a Duty Warden.

Margaret Kasurak

I have been a member of St. John's Parish since 1981 and have taught Godly Play to the youngest children in the Sunday School for over 15 years. I was a member at large last year on Parish Council and had previously served on Parish Council many years ago. I am now retired from the Ottawa Carleton District School Board where I was a Special Education Teacher and then a Vice Principal in several Elementary Schools. I live in Orleans with my husband Peter and our youngest son David.

Reed Smith

Reed Smith has been attending St John's since 2002. Last year, he was a member of Parish Council as a Lay Delegate to Synod. Reed has previous experience as a warden at his former church in London, ON. He recently served on St John's committees for the 'Moving Forward' parish survey and the 'Growing in Faith Together' campaign. He is now on the new Renovation Committee and hopes to play another season on the gardening team. Following the death of his wife Mary in 2010, Reed rejoined the choir and appreciates the spiritually uplifting experience of music at St John's. He has two sons: Duncan in Toronto, and Eric & Ruth in Christchurch, New Zealand with Reed's two grandsons – Casper and Willem.

Michelle Smulders

Having come from a globetrotting Dutch family, I chose to study international development only to apply my career mostly at home in immigrant settlement and community development serving low income families in Ottawa. However, as my university friend and now my husband, Ian stuck to the international part of his training, I got to enjoy living in Nicaragua and Ghana where, in the first case, I became a mother to our two wonderful sons, Jamie and Paul, and then worked and volunteered part-time, on gender issues, health and education. I previously served on St John's Parish Council in 1993-94.

Douglas Warnock

I am originally from Grand Falls N. B. I was raised in a pious Baptist family and have been active in church life from an early age. The military brought me to Ottawa in 1973. My first church home was McPhail Memorial Baptist Church where three of my cousins were members. Many years later I moved on to First Baptist. For over two decades I served on many boards and committees. In the mid nineties I noticed in the Saturday Citizen an ad for a Service for People Concerned About AIDS at Saint John's. After a few years attending these monthly services I became a regular on Sunday morning. Now I spend about twenty hours a week on the premises. And I'm not any holier.

Elliott Youden

Elliott Youden joined St. John the Evangelist within the last year. He is a civil servant at the Department of National Defence. Elliott is avidly involved in the community. He served on the Board of Directors for Capital Pride in 2006 and 2012. He was a member of the Expert Advisory Committee on Youth and HIV at the Public Health Agency of Canada. Elliott has also appeared on two MTV Canada specials to combat HIV discrimination and stigma.

Ministries at St John's

Worship and Faith Development

Altar Guild

Beverlee Bewley

Number of Members/Participants: 6

Group Leader: Bev Bewley

Regular Meeting Time/Place: The Sacristy on Saturday mornings and any other time that we need to prepare the church for special services like funerals or weddings.

This September it was a great pleasure to welcome our new Rector. It was quite a celebration when Beth was installed at the special service held in her honour in early January. Everyone worked together to make it a very special evening. WE hope she will be with us for a long time.

The Thanksgiving fruit and vegetables were beautifully arranged by Vicki Robinson and her friend Margot Gowing. The congregation donated money so we could get lots of beautiful produce at the market. The fruits and vegetables were delivered to the Union Mission as we have done for many years.

Vicki Milnes had some great volunteers to help with the decorating of the church for Christmas. You might be interested to know that we have fun getting the wreaths that decorate the windows from the Cleraux family who have a farm south of Ottawa. They have delivered them to the church for over 30 years and still charge us only \$10 each. They sell the same ones for \$20 at the market! Thank you Mrs. Cleraux.

Beth wanted to help with the decorating so she agreed to place the doves above the Reardas. She did such a good job you almost expected them to fly away!

Why not consider celebrated special occasions in your life with flowers? Arranging the flowers for Sunday ourselves has been a great success thanks to our faithful flower arrangers. You can take home the flowers you donate after they have beautified the church. There can be more than one lot of flowers on the same date. Some dates are kept on a regular basis for people who have donated flowers on those dates for many years. Contact Vicki Milnes (613-741-4624) if you are interested or have questions.

If you are interested in finding out more about the Altar Guild, please phone Bev Bewley at 613-721-4502.

Christian Education

Sunday School

Number of Members/Participants: 6 leaders, 16 children

Group Leader: Mary Ann Varley

Other Positions of Responsibility: Karen Berg, Occasional Shepherd

Regular Meeting Time/Place: Sunday morning

Sunday School consists of two groups. Godly Play is for the 2 ½ to 6 year old group. This program follows a quiet and gentle routine which mirrors the liturgy. Bible stories are told with simple items to illustrate the events. Children then choose an activity such as retelling a previous story, play dough or painting. Two of the three Godly Play Leaders were able to participate in workshops this year and have revitalized this important area of Christian education.

The integrated Sunday School Group is roughly from Grade 2 -7. They meet with a leader to study the biblical passages and to do a follow up activity-sometimes arts and crafts, poetry writing, dialogues etc. They follow the Seasons of the Spirit curriculum. The attendance is sparse some Sundays but generally there are participants each Sunday.

The Sunday School teachers met with the priest to help co-ordinate the Christmas Eve service for 4:00pm.

With dwindling numbers we are considering just having an all ages Godly Play group in the future.

Adult Education Committee

Number of Members/Participants: 8

Group Leader: Vicki Robinson, Contact Person

Regular Meeting Time/Place: Quarterly, St John's

The Adult Christian Education Committee, comprised of Rob Heard,(until June) and Beth Bretzlaff (from Sept), Monica Patten, Mary Frances Marshall, Sally Andrews, Heather Mallett, Talia Johnson, Tony Lovink, and Vicki Robinson, meets every quarter, or as necessary, to plan a Christian Education program for the coming term. It is our objective to provide opportunities for learning and growth which cover a range of topics on a continuum of spiritual/religious

content, which are offered in a variety of time slots, duration and group size, which appeal to the wide range of interests and age groups within the parish, which fit into the broader schedule of parish activities and which utilize the many resources and talents available within our parish community.

A theme of the program offered in 2012 was 'pilgrimage' with presentations on the Camino de Santiago and the Hajj, as well as a walk of the labyrinth at St Michael's and All Angels Church. A 5-week Bible Study session during Lent was led by the Reverend Canon Robert Heard. There were two one-day retreats at Temple Pastures, one for Lent, the other for Advent. Other events included small group book discussions in the spring and fall, an information session in partnership with the Refugee Assistance Group on challenges facing refugees and their sponsors, and a workshop on Empathic Communication led by Brian Lynn M.D. Weekly lunchtime yoga in the chapel began in the fall and the committee publicized the very popular St John's Women's Retreat which took place at Galilee Centre, Arnprior in October.

Choir

Gordon Johnston

Number of Members/Participants: 45

Regular Meeting Time/Place: Thursday evenings in the Nave

St John's Choir is a group of 45 singers who are dedicated to creating Christian community through music. We rehearse every Thursday evening from Labour Day to the end of May. We sing every Sunday morning as well as for special services. As well, we present two concerts with orchestra every year. Many members of the choir are also active in other areas of parish life, which helps connect the choral experience with the broader experience of our common life as Johnians, and helps avoid the attitude of "worship the choir".

We continue to be blessed by the presence of so many talented people in the choir. Cara Gilbertson is our Artist-in-Residence. She works with individual choir members on vocal production and technique, and frequently sings solos with the choir. Our choral scholar, Ashley Cross, moved away in the summer, and we were pleased to welcome back Hayley Swanton, a former member of the choir, as soprano section leader. We are also supported by instrumental musicians from within the choir, such as flutists Wendy Williamson-Scrim and Aura Giles, and violinist Noah Waters, a graduate student in violin performance at the University of Ottawa.

The seating arrangement of the choir has been a challenge in recent years; since we no longer have an assistant

organist, the choir must be seated in such a way that they can see the choirmaster conduct from the digital organ console. When Beth arrived as our new rector in September, she suggested a new seating arrangement which has proven to be very satisfactory for the choir. One unique aspect of this arrangement is that the soprano section is divided: first sopranos sit in the front of the choir, and the second sopranos sit at the back of the choir, raised up on the chapel steps so their sound sails over the rest of the choir. It is always a challenge to have good choral blend in the very dry acoustics of our nave, but this new way of sitting helps mitigate that problem somewhat.

In December we joined with the choir of Woodroffe United Church and the Strings of St John's to present a concert of music for Advent and Christmas. We performed once at Woodroffe and once at St John's, and both times had large, appreciative audiences. We look forward to collaborating with them again. All in all, it was an excellent year for the choir and we look forward to an exciting musical year in 2014.

Communion Administrators

Wendy McCutcheon

Number of Members/Participants: 13

Group Leader: Wendy McCutcheon, Coordinator

Regular Meeting Time/Place: There are no regular meetings

When the church offers the principal celebrations of the Holy Eucharist at the weekly services, special services, weddings and funerals, the clergy relies on the help of lay communion assistants with the distribution of the wine. Lay assistants are invited by the Rector, approved by Parish Council and licensed by the Bishop.

The Communion Administrators have been working together as a group for many years now. We are able to step in at a moment's notice, in any given situation and handle it with grace and competence.

Celebrating Christmas Eve at the Chancel Altar this year introduced us to some changes made by our new priest, Beth, in which the four administrators quickly rose to the occasion.

We extend a Thank You to three people who left us throughout the year; Peter Anderson, Rosemary Anderson and Margaret Capelazo.

The team of administrators for 2013 was: Karen Berg, Kitty Cocks, Melodie Conlon, Joan Dolphin, Detlef Dransch, Alain Lanoix, Peggy Lister, Wendy McCutcheon, Don McGibbon, Monica Patton, Glen Robinson, Marietta Stenman and Wayne Teal,(for the summer months).

Handbell Ensemble

Gordon Johnston

Number of Members/Participants: 7

Group Leader: Peggy Lister & Gordon Johnston

Regular Meeting Time/Place: Monday mornings in the Nave

St John's is fortunate to own a three-octave set of English handbells cast by the Schulmerich Bell Company of Sellersville, Pennsylvania – one of the world's oldest and most respected bell foundries. The memorial bell at the back of the church is engraved with the names of the people in whose memory the bells were donated. We use handbells in worship to accompany psalms and other sung portions of the liturgy, as well as in solo performance. Our handbell ensemble meets each week on Monday morning to rehearse and plan music for the coming weeks. In 2013 our handbell ringers were Maura Beecher, Peggy Lister, Barbara Brown, Joan Dolphin, Marietta Stenman, Daphne Strange and Jo Cassie.

Music

Gordon Johnston

During 2013, much beautiful music has been heard at St John's. Vocal and choral music as well as handbells and other instrumental music create an atmosphere of creativity and learning, where we tune our spiritual senses through the harmonies of music.

St John's is well known in the community for the varied, interesting music that happens here – not only on Sundays, but throughout the week. Our church is home to several community choirs and music groups who rehearse and perform here. Every night of the week there is a choir rehearsing in the choir room; these include the St Cecilia Singers, the Ottawa Bach Choir, Tone Cluster: Quite a Queer Choir, In Harmony women's chorus, and the Ottawa Gay Men's Chorus. Starting in September, the Ottawa Regional Youth Choir began rehearsing at St John's as well.

We are especially fortunate to have a fine orchestra, the Strings of St John's, which makes its home at our church. The Strings present five concerts each season, two of them in collaboration with our choir. They bring creative energy and exciting music to St John's.

We are truly blessed to be surrounded by beautiful music!

Prayer Chain

Karen Berg

Number of Members/Participants: 16

Group Leader: Karen Berg, Prayer Captain

Other Positions of Responsibility in the Group:

Marietta Stenman, Prayer Captain

Ben Roswell, Prayer Captain

Regular Meeting Time/Place: Every three months, after the 10:15 am service in the Well.

Our community of prayer members continued faithfully to pray for the many needs in our parish. We also organized a Retreat at Temple Pastures in Feb 2013 which expanded into a Parish event. We look forward to this new year and renewed opportunities to connect and support each other in our journey of prayer.

Servers

Wendy McCutcheon

Number of Participants: 12

Group Leader: Wendy McCutcheon, Head Server

Regular Meeting Time/Place: There are none as a group; the Head Server is a member of the Worship Committee.

The role of Server is very specific and important to any church service. The Servers lead the Priest(s) and choir into and out-of the Nave, lead the Gospel and Offertory, and help the Priest in the preparation for the Eucharist. This assistance is required at the regular services as well as at special services, festivals, weddings and funerals.

The Guild's membership has remained fairly consistent over the past few years with twelve members rotating through the schedule as either crucifer, server or acolyte. Their knowledge and experience shines through when we have a special service that requires different directions and duties.

The Christmas Eve Service this year saw three of the servers; Erinn, Susmita and Charlotte transform into Liturgical Dancers for the presentation of the light.

The servers for this past year are; Sherrie Dagg, Laxmi Darjee, Kailash Darjee, Sunita Darjee, Susmita Darjee, Amit Darjee, Marcel Gaxiola, Wendy McCutcheon, Erinn Stenman-Fahey, Charlotte Williamson-Scrim, Declan Williamson-Scrim and John Veenstra.

Sunday Ministries

Jo Cassie

Number of Members/Participants: approx. 73

Group Leader: Jo Cassie, Roster Coordinator

Regular Meeting Time/Place: None

Sunday ministries provide an opportunity for parishioners to participate more fully in the Sunday morning services as well as in special services such as those around Christmas and Easter. Volunteers who participate in Sunday ministries are vital to ensuring that the service runs smoothly. There are opportunities for volunteers in the following activities:

- *Altar Guild* – takes care of the altar, its furnishings, the communion vessels and the flowers.
- *Servers* – assist the clergy during communion.
- *Readers* – read the appointed texts from the old and new testaments during the service
- *Intercessors* – lead the congregation in prayer during the Prayers of the People.
- *Communion Assistants* – assist clergy to distribute the bread and wine during the Eucharist
- *Sidespersons* – assist the Duty Warden in welcoming people to the service, distributing pew bulletins, collect the offering and participate in the procession carrying the bread and wine, the offerings and the Food Bank donations to the altar. Sidespersons also ensure the orderly flow of people to the communion table during the Eucharist
- *Tower Bell Ringers* – ring the tower bell prior to and concluding worship services sending out the message that St John's is open and welcome to all.
- *Refreshments* – provide coffee, tea, juice and cookies for fellowship in the Parish Hall following the service.
- In 2013 there were 73 volunteers (Rosterians) on the list to perform these various tasks. A roster (hence the term "Rosterians") is drawn up every quarter (three months) so that each Sunday 18 Rosterians plus a Duty Warden are assigned to these duties. The church office reminds

Rosterians a week in advance when they are scheduled on the roster. Given that each quarter has 12 or 13 Sundays, approximately 225 positions need to be filled each quarter. A number of Rosterians volunteer in 2, 3, or 4 of these activities in order to fill the schedule so parishioners who would be interested in participating in any of the Sunday ministries would be most welcome.

Sunday Morning Bible Study

Karen Berg

Number of Members/Participants: 6

Group Leader: Karen Berg

Regular Meeting Time/Place: Sunday mornings between 9 - 10 a.m., Classroom #1

Every Sunday morning, we gather together to read the scriptures for the service and, through discussion, seek to understand what God might be saying to us individually and as a community.

2013 Parish Register

Baptisms

Eva Bonneville Dagenais
Colleen Burns
Madelaine Burns
Nicholas Burns
Bryan Michael Bondy
Luke Kingston Rowswell
Grace Arya Verheyden

Deaths

Rosemary Anne Watkins
Michael Lanciaux
David Ralph Bewley

Ministry and Mission

Affordable Housing Committee

Gay Richardson

Number of Members/Participants: 10

Group Leader: Gay Richardson, Chair

Other Positions of Responsibility:

Peggy Lister, Coordinator Loblaws Gift Cards

Regular Meeting Time/Place: Irregular meetings, weekly distribution of Gift Cards in Parish Hall

Support for the Multifaith Housing Initiative (MHI)

The affordable housing fund is replenished each year through the Loblaws Gift Card Program and some individual donations. Since the establishment of the committee in 2003, St John's has joined MHI as a faith community member, providing a donation of \$500 per year to MHI's operating budget. In 2007, the committee donated \$12,000 to assist with the purchase of the ten MHI units in Somerset Gardens and in 2008, provided \$2,700 to assist with MHI's purchase of a 27-unit apartment building on Blake Blvd in Vanier.

In 2013, the AH committee supported MHI's annual fund raising walk, the Tulipathon, by raising \$6,000 from parishioners and friends for the St John's team. St John's won the Dr. Farook Tareen Tulipathon award, given to the faith community team who raised the most. This money supported MHI's first major fund raising campaign "*A Place to Call Home*", with a goal of \$500,000 to provide the down payment on housing for another 40 to 60 people. To date, almost 80% of the goal has been pledged. In addition to personal pledges to the campaign, the AH fund will provide \$2,000 in 2014. As well, a GIFT grant of \$10,000 from the Diocese to St John's for this campaign has been approved.

St John's has a significant volunteer involvement with MHI. Bruce Marshall is a member of the MHI Board and MHI's Development Committee, Gay Richardson is President of the Board and member of the Development Committee and both Gay and Andrea Sprakman are members of the Membership and Outreach Committee.

Support for Somerset Gardens

Since 2009, St John's has provided subsidies to tenants of Somerset Gardens. Each year the committee assesses the need and its ability to sustain support before agreeing on any subsidies for the following year. One subsidy was provided in 2013. Peggy Lister is a member of the Board of Somerset Gardens.

Support for Cornerstone Housing for Women

In 2011, St John's contributed \$5,500 towards the capital campaign for 314 Booth Street which provides supportive housing for 42 women, 20 of whom are seniors. St John's connection continues through Peggy Lister as chair of the Cornerstone Foundation and Barb Dransch as Manager of Finance and Administration.

Loblaws Gift Card Program

Since 2003, the Affordable Housing Committee has been selling Loblaws Gift Cards at St John's. In 2013, St John's began selling Metro cards as well. About \$30,000 has been raised in donations and through Gift Cards over the years allowing St John's, through Multifaith Housing Initiative (MHI) and Cornerstone, to make a difference in a tangible way to provide affordable housing in the city of Ottawa. In 2013, the program raised \$2,650 through the purchase of \$79,000 worth of gift cards and disbursed \$1,524 (subsidies and affordable housing.)

For each Gift Card purchased from Loblaws, Loblaws gives a percentage of the value to the organization. When we order more than \$5,000 we receive a 3% discount. If we purchase over \$10,000 we receive a 4% discount. The cards are used like a debit card for grocery purchases at any of: Loblaws, Your Independent Grocer, Valu-Mart, The Great Canadian Superstore, No Frills, Provigo, Zehrs and Fortinos. The Gift Cards are available in denominations of \$250, \$100, \$50, \$25 and \$10. The Metro program is similar but so far the volume of sales is small and so little has been raised.

The cards are great for budgeting your grocery money; giving as gifts or as a thank you; helping out at the Centretown Emergency Food Centre (CEFC) or giving to your away-from-home-student-children a hand with their grocery bills.

The Loblaws/Metro Gift Card program is run by Peggy Lister with help from Kathleen Arsenault and Gloria Fox and other occasional volunteers. If you want to know more, or if you want to purchase cards, visit the Loblaws/Metro table during coffee hour.

In 2013, members of the Affordable Housing Committee were: Peter Anderson, Jo Cassie, Barb Dransch, Gloria Fox, Claudette Kohut, Peggy Lister, Bruce Marshall, Mary Frances Marshall, Monica Patten, Gay Richardson (chair). Thanks to committee members and to all who continue to support this important work.

If you are interested in becoming more involved with affordable housing, either at St John's or with MHI, please contact:

Peggy Lister – Loblaws/Metro Gift Card coordinator
peggylist@rogers.com 613-746-2633
Gay Richardson – St John's AH Committee and MHI
gay@sympatico.ca 613-730-4404

AIDS Ministry

Mary Frances Marshall

Number of Members/Participants: 4

Group Leader: Douglas Warnock, Chair

Other Positions of Responsibility:

Larry Kempffer, Recording Secretary

Regular Meeting Time/Place: Every two months at St Johns

During 2013, St John's AIDS Committee continued its work of the last 21 years – trying to alleviate the harm and devastation caused by HIV disease. The needs are somewhat different from those we encountered in the early days but there is still challenging work to be done - maintaining awareness of the disease being one.

Our main focus is local. As well as our monthly services, we support the work of various Ottawa AIDS service organizations including the "Taste for Life" and "Walk for Life" fundraisers. In July we assist and participate in the Snowy Owl Foundation summer camp for HIV positive families. On a wider scale we help organize and take part in the annual World AIDS Day observations on December 1.

A couple of our members are part of a Canadian AIDS Society group developing a faith-based programme for use in AIDS care organizations. The product should be ready by the spring.

We continue to work on our memorial quilt project which goes slowly and would benefit from help from some other St Johnians.

As always, we welcome new ideas and/or participation from all who might be interested.

Bridge Group

Alain Lanoix

Number of Members/Participants: 16

Group Leader: Alain Lanoix and Tony Lovink

Regular Meeting Time/Place: Twice per season at various members' homes

The bridge club provides opportunities for aficionados of this ever popular card game to meet and entertain each others in their homes. A fee of \$15.00 per person is levied to cover the cost of the final banquet in June. Anyone interested in joining should get in touch with Alain Lanoix and Tony Lovink (613-724-1193; lanoix.alain@gmail.com)

Bridgehead

Barbara Dorrell

Number of Members/Participants: 3

Group Leader: Barbara Dorrell

Regular Meeting Time/Place: None

Bridgehead sales are held monthly (except November, March, July & August) at St John's on Sundays after the 10:15 am service. We are members of a local 10 church network selling fair trade products which are grown by small scale farmers in Asia, Africa, Central & South America. By buying Bridgehead coffee, tea, granola & cocoa products you are supporting these farmers, giving them a fair wage for their products and encouraging & supporting their organic shade growing methods.

During 2013 our sales totaled \$1,467.30. The profit from the sales (purchase to sale price) for the network was \$2,000.00 This year the money has been sent to Oxfam to support relief work in the Philippines which was hit by a devastating typhoon a few months ago and to Guatemala to support programs working for empowerment of women and for food security.

My thanks go to those parishioners who support this ministry. And my thanks also to my husband Robin and to Pete Torunski who assist me at the sales.

The Centretown Churches Social Action Committee (CCSAC)

Henry Sawatzky

Number of Members/Participants: 25 Churches

Group Leader: Paul Dole, Chair

Other Positions of Responsibility:

Joan Fletcher (Centretown United), Secretary

Sylvie Legros (Blessed Sacrament), Treasurer

Regular Meeting Time/Place: First Monday of the month at Centretown United Church

The Centretown Churches Social Action Committee (CCSAC) is currently comprised of 25 churches. Founded in 1967 to respond to social needs in the Centretown area, CCSAC has undertaken many initiatives on behalf of the poor and isolated in the

community. CCSAC's mission states that it exists to unite member churches in social action and in prayer.

The largest single activity of CCSAC in 2013 was the Centretown Emergency Food Centre. The Centre's mandate is to provide food security for low-income residents of Centretown area. It is open four days a week, and provides clients with a 3-4 day supply of nourishing food according to family size, as well as referrals to other social services. The Centre's clients include people of all ages, from many diverse cultures. Many of them are on social assistance, but a significant number are working poor and new Canadians. CCSAC provides major support for the Food Centre. The number clients are increasing as are food costs. Yet contributions have decreased a little. **Increased individual contributions in both money and staple food are needed!**

Politicians have been lobbied to reduce poverty. Recently lobbying for increased minimum wage of \$14/hr resulting in an increase to \$11/hr. Lobbying for Bill C-400 to promote a national housing strategy which was unsuccessful. Currently, lobbying efforts are for the nation-wide "Chew on This" campaign to reduce poverty.

This year its member churches contributed \$25,346 of which St John's contributed \$3,500. Individuals from the churches contributed \$44,896 of which \$2,847 came from St John's parishioners.

Circles of Support and Accountability (CoSA)

Susan Love

Number of Members/Participants: Approx. 65

Group Leader: Susan Love, Program Coordinator

Other Positions of Responsibility:

Adina Ilea, Data Coordinator

Emmy Verdun, Chair of the Board

Regular Meeting Time/Place: Circle meetings are held in the church Classrooms and Youth Lounge; training (offered in the spring and fall) is held in the Parish Hall or the Well.

Circles of Support and Accountability (CoSA) is a community-based reintegration program that assists people who have been incarcerated for committing sexual offences, and voluntarily seek help in their effort to re-enter society. It has operated out of St John's Church for 15 years.

A Circle typically consists of four volunteers and one core member (how we refer to our clients). They meet weekly as a group and each volunteer meets regularly 1on1 with the core member. Over time, trust

develops between them; the Circle often becoming a surrogate family to the core member. The Circle volunteers help their core member to live safely in the community, from basic needs such as finding affordable and safe housing, to ensuring they are attending counseling or support groups, and modeling healthy relationships.

The Volunteer training program is offered each year (typically in the spring and/or fall) in attempt to recruit a diverse group of individuals from the community. At our spring and fall training we recruited 14 and 15 volunteers, respectively, bringing the numbers up to 35 active (and 13 waiting to be placed) Circle volunteers who support nine Core Members. We welcome St John's parishioners as volunteers and invite anyone interested to check out our spring 2014 training schedule at www.cosa-ottawa.ca/training/.

A vital element in retaining both volunteers and core members is to offer them opportunities for personal growth and to get together as a CoSA 'community'. Some of activities we engaged in last year are:

- Discussion series (facilitated): Money management; Challenges of reintegration; Avoiding breaches; Healthy cooking; Family Ties – Good, Bad and Indifferent.
- Activities: Thanksgiving and Christmas dinners attended by 24 and 62 guests, respectively.

Our program is governed by a 'dream team' of Board members, chaired by St John's' own Emmy Verdun. We have been very fortunate to recruit individuals from key community sectors, including the Ottawa Police; a Defence lawyer; Janet, the director of The Well – all who hold us accountable for the integrity of how we operate. This past August we became a registered charity – something that our Board of Directors has been working diligently on – and so we invite all St John's parishioners to become a member of CoSA-Ottawa. We are happy and grateful to continue our great relationship with St John's!

CoSA's goal and guiding principle is "No More Victims"- the accountability aspect of the program is vital to its success. Preliminary research indicates that sexual offending rates for people who participate in CoSA are 80% lower than for those who don't. An evaluation of CoSA in Canada is currently underway, funded by the National Crime Prevention Centre, which will further demonstrate CoSA's success. We are proud, in Ottawa, to be part of this vital movement! Thank you St John's for making it possible for us to flourish!

Community Shop

Diana Lize

Number of Members/Participants: 23

Group Leader: Diana Lize, Co-coordinator

Other Positions of Responsibility:

Melodie Conlon, Co-coordinator

Regular Meeting Time/Place: The Shop is open Monday to Thursday, noon - 4pm, Friday/Saturday, noon - 3:45 p.m.

2013 resulted in a comparatively healthy financial state. Donations were up and the amount of rubbish that had to be discarded appears to have gone down. We are now recycling any clothing or textiles that we cannot use (through the Salvation Army). We are also making sure that any books that are not usable are also recycled. This certainly helps those making the decisions regarding what is not suitable much easier. Of course, sometimes we unwrap objects which don't seem to have any function! There is rarely a dull moment!

As always St John's is indebted to all the volunteers who give of their time and expertise. Each day has its "team" which engenders a lot of camaraderie and firm friendships. We also appreciate the people who fill in when any of the volunteers are sick or on vacation, especially those who already have a regular day.

From time to time we call on parishioners to fill in voids. Most often we are short of men's clothing, especially winter coats and underwear. The responses have been heartening and our thanks go to those who responded so quickly.

Finally I owe a big debt of thanks to Melodie who sorts, prices, fills in, arranges, and keeps everyone happy. Without her help and input the show would probably not survive!

Foot Care Clinic

Jo Cassie

Number of Members/Participants: 50

Group Leaders: Jo Cassie, Peggy Lister, Marietta Stenman, Judy Threinen

Regular Meeting Time/Place: The Foot Care Clinic is held on the second Thursday of the month from 8:00 a.m. to 12:00 p.m.

The St John's Foot Care Clinic was established in October 1989 in response to a perceived need for affordable foot care. Registered Practical Nurses (RPNs), from Carefor, a community health service organization, provide the foot care. The volunteers from St John's look after everything else. This

includes making appointments, setting up prior to each clinic and cleaning up afterwards, bookkeeping, paying Carefor for the RPNs' time, ensuring the necessary supplies are on hand and collecting fees. The fee for a 20-minute appointment is \$20 with the first appointment for a new client being scheduled for 40-minutes at a charge of \$40 to include a preliminary assessment by the nurse.

Twelve clinics were held in 2013 for a total of 257 appointments for the 50 clients who attend the clinic on a regular basis. The clinic is open to all – senior and non-senior, parishioner and non-parishioner alike and could easily accommodate additional clients on a regular basis.

Financial Report

Balance as of January 1, 2013 **\$1,429.33**

Income

Interest \$ 0.71

Clinic Fees \$5,260.00

Total Income **\$5,260.71**

Expenses

Nursing Charges \$4,962.81

Bank Charges \$ 83.99

Office Supplies \$ 14.24

Total Expenses **\$5,061.04**

Balance as of December 31, 2013 **\$1,629.00**

Newcomers/Hospitality

Lannie Mitchell & Bea Robertson

Number of Members/Participants: 2

Group Leader: Lannie Mitchell & Bea Robertson

Regular Meeting Time/Place: None

St John's is known as "the Church with the open door". Many who come through our doors catch the spirit of the parish and decide to make it their spiritual home. ALL are welcome to participate in our various ministries, and to become part of our family.

The process of being recognized as a newcomer is to fill out a card found at the back of the church or in the pews, which is then given to the Rector. After the Rector has reviewed it and made contact with the new member, the information is given to the Newcomers Coordinator and a committee member then contacts the newcomer(s) with a phone call and/or a visit. Once each year, the new members of that calendar year are invited to a lunch in order to meet each other and some long-standing members of the parish in an informal way. The most recent Newcomers' Lunch was held on Sunday, January 26, 2014, in the Well. 16

Newcomers attended, as well as a group of “old-timers”, who were on hand to answer any questions and describe our many ministries & services.

We also enjoy opportunities to socialize and to celebrate special events during the year. St Johnians are wonderful bakers and cooks, and are always ready to respond to the need for food! These are great occasions for community-building and we thank everyone who generously contributes to such events. As well, we have compiled a list of caterers who can be called upon for events such as special events, family celebrations and funerals. This list is available in the Church office.

Special thanks to everyone in the congregation for passing on the "Good News" of St John's, for making newcomers welcome and for providing goodies when asked!

Pastoral Care Committee

John Zegers

Number of Members/Participants: 8

Regular Meeting Time/Place: Last Tuesday of the month in the Rector's office

The Pastoral Care Committee is a small group of parishioners who, in partnership with the parish priest, act as providers, facilitators and mediators of pastoral care. Committee members liaise with a number of parish committees and groups, such as Newcomers, Hospitality, Prayer Chain, Thursday Fellowship Program and Foot Clinic in order to identify people who may need pastoral attention.

Committee members also visit or phone the sick and shut-ins themselves or arrange for other parishioners to do so. At our monthly meetings we share our knowledge concerning people in need of pastoral attention and establish who will follow up in each case, through telephone calls or visits by one of us, another parishioner or the priest

One morning each week, some of the members, on behalf of the Ottawa Diocese, make pastoral care visits to the Anglican patients at the Civic Campus of the Ottawa Hospital.

On occasion the Committee organizes workshops that offer opportunities to both parishioners and our own members to expand their awareness and skills in areas related to pastoral care.

Many parishioners, as well as members of the Pastoral Care Committee, participate in providing pastoral care such as driving people to church and to appointments and assisting with shopping.

Members of the Pastoral Care Committee in 2013 were the following: the Rev. Rob Heard (from January to June), the Rev. Beth Bretzlaff, Kitty Cocks, Mary Ellen Herbert, Bea Robertson, Marietta Stenman, Daphne Strange, Judy Threinen and John Zegers.

Primate's World Relief and Development Fund

Jane Maxwell

Number of Members/Participants: 4

Group Leader: Jane Maxwell, PWRDF Coordinator

Regular Meeting Time/Place: None

PWRDF is the Anglican Church of Canada's agency for sustainable development, relief, refugees, and global justice. With the support of Anglican parishes across Canada, PWRDF works to support partners' initiatives and to promote actions of solidarity at home and around the world.

St John's primary activity related to PWRDF is the annual Ash Wednesday Parish Poverty Supper. Parishioners contribute home-made soups, bread and butter and the committee makes an appeal for financial support to PWRDF, suggesting a contribution of the value of a good meal.

The Poverty Supper was held on February 13 and featured Aboriginal Elder Gordon Williams as our guest speaker. Mr. Williams, a member of the Peguis First Nation of Manitoba, a Presbyterian Pastor and currently serving as an Advisor and Elder to the Truth and Reconciliation Commission, shared his understanding of what the *Idle No More* movement and Chief Teresa Spence's hunger strike hoped to achieve and also updated us on the progress of the Truth and Reconciliation Commission.

Members of St John's also participate in diocesan events sponsored by the diocesan PWRDF Committee including an annual workshop for Parish Representatives as well as speaker events. In 2013, the PWRDF Diocesan committee organized a workshop entitled "*Right Relations and Recent Aboriginal Activism*" for the May diocesan Congregational Resource Day.

The Committee would like to thank parishioners for their generosity in supporting the life-giving work of PWRDF, both at the Poverty Supper and throughout the year. Committee members in 2013 were: Joan Fulthorp Jubb, Jane Maxwell, Gay Richardson and Don Smith. New members are most welcome.

Parishioners at St John's contributed \$10,135 through St John's to PWRDF in 2013. Not included in this amount are any funds sent directly to PWRDF by individuals.

Refugee Assistance Group

Peter Anderson

Number of Members/Participants: 20 +

Group Leader: Peter Anderson, Chair

Other Positions of Responsibility:

Don Smith, Secretary

Regular Meeting Time/Place: Classroom 2, 2nd Monday of the Month, 7:30 - 9 pm.

The group hosted a parish lunch in January, well attended by parishioners and newcomers.

Approval was obtained from Parish Council to play a major role in the settlement of an Iraqi-Palestinian family sponsored by the Diocese. During the year, the three children of the family fled from Damascus to a refugee camp in Turkey where their mother, Thikra, was able to join them from Jordan. Unfortunately, given the situation in the Middle East they are unlikely to arrive soon. This family is related to the Iraqi-Palestinian family group sponsored in 2011 by the Diocese, in partnership with St John's and Mackay United Church. We will continue this settlement partnership with Mackay United.

Approval in principle was also given by Parish Council for a new parish sponsorship under the "blended visa office referred" program whereby the federal government identifies the refugee family and also provides the initial six month financial support. During the year neither a suitable refugee family nor sufficient effort within RAG was identified to undertake such a sponsorship. Now that our new rector is in place it is intended to try again in 2014. Under such a sponsorship, the refugee would arrive quite quickly.

We continued to assist an Afghan family sponsored by the parish, who arrived in 2011/2. Areas of ongoing concern are affordable housing options and long term care options for their handicapped son.

Much time and effort was devoted to supporting a refugee claimant family from Nigeria who arrived in January and made St John's their spiritual home. Their situation highlighted the difficulties and stresses of the new refugee claim process. In spite of what seemed a very clear and deserving case, their claim was refused, both by the IRB member at the initial hearing and again on appeal. They returned to Africa in September voluntarily to seek refuge elsewhere.

Last year we noted that ongoing everyday support for some needy newcomers to Canada who have become parishioners is a significant effort for RAG members and that a broadening of this pastoral support within the parish beyond RAG is needed. Contacts were

made with both Pastoral Care and Christian Education groups but no real progress was made. RAG members continue to assist several families especially with severe medical issues, and with housing issues. A training program was set up to provide practice for the citizenship test

The proposed new sponsorship provides an opportunity for new members to gain hands-on experience assisting former refugees establish themselves in Canada. RAG welcomes anyone interested to find out more at one of its regular meetings.

Refugee Assistance Fund¹ Financial Report

Balance as of January 1, 2012	\$8,937
Income	
Individual Donations	\$2,680
Total Income	\$2,680
Expenses	
Designated Donation ²	\$5,020
Total Expenses	\$5,020
Balance as of December 31, 2013	\$ 6,597

Notes:

1. This fund is used to support sponsored refugees, principally during the settlement period when the parish has financial responsibility.

2. The only expenses in 2013 came from a grant received in late 2012 from The Lawson Foundation, specifically designated to support a refugee family sponsored by St John's. It was used in partial repayment of the family's travel loan.

Sunday Refreshment Hour Ministry

Alain Lanoix

Number of members: 8

Coordinator: Alain Lanoix

This Ministry prepares and serves coffee, tea and juice following the 10:15 service, allowing parishioners to mingle and exchange in a relaxed atmosphere. Between June and September, lemonade is served. Parishioners can bring confections and baked goods to be enjoyed along with the drinks, but this is entirely optional. Currently, eight volunteers or volunteer teams take turns officiating, which involves preparing the table before service and cleaning up after. The time commitment is rather light. Any newcomer is welcome and should speak with Alain Lanoix (lanoix.alain@gmail.com; 613-724-1193).

Terrific Tuesdays

Maura Beecher

Number of Members/Participants: Approx 20

Group Leaders: Maura Beecher & Daphne Strange

Regular Meeting Time/Place: Every Tuesday evening in the Parish Hall

Tuesday is made Terrific for some twenty or thirty people who gather in the Parish Hall weekly for supper, spiritual uplift, and socializing. Generous parishioners provide the main meal, usually soup, and we chip in bread, cheese, and a dessert to round out the meal. We nourish our spirits while we are together, both by sharing individual thoughts and experiences, and by participating in a short liturgy and some singing.

We send out a million thanks to all those who have provided such nourishing and tasty meals for us! Those who wish to join the ranks of the generous may sign up in the hall for an open Tuesday. New volunteers would be most welcome.

Thursday Fellowship

Catherine (Cathy) Hannah

Number of Members/Participants: approx 47

Group Leader: Catherine Hannah

Other Positions of Responsibility: Dorothy Berg and Arline Bellinger, Co-coordinators

Regular Meeting Time/Place: 3rd Thursday of the month at St John's

The Fellowship group consisting of men and women (usually 20 to 30 in number, some of whom are not able to attend other church services) who join in on a celebration of the Holy Eucharist on the 3rd Thursday of each month at 2 p.m., omitting the summer months of July and August

Following the service the group proceeds to the parish hall to share valuable fellowship time and also enjoy in yummy refreshments provided by eager volunteers, who organize and set up for Tea Time, clean up, drive people to and from their homes and, last but not least, maintain vital telephone links with these parishioners.

This group has been an active ministry for over 30 years and welcomes newcomers as our parish motto states "The Church with the Open Door". To this end it is a real pleasure to have the seniors from Saint Theresa's, Knox Presbyterian, and Somerset Gardens join us during this joyful time. During the year we highlight various themes, such as Thanksgiving, Christmas, Saint Valentine's Day and Saint Patrick's Day, during which our church organist, Gorgon

Johnston, entertains us with his expertise on the harp, as part of that month's theme.

I would like to express my sincere appreciation for all who assist, the clergy and staff, Dorothy Berg with set up and piano skills, and the following active volunteers: Bev Bewley, Melodie Conlon, Vicki Milnes, Marietta Stenman, Virginia Hill, John Nesbitt, Ron Hannah, Wendy McCutcheon, Kitty Cocks, Connie Snelgrove, Shirley & Phil Conquer, Claire Marson, and Gloria Gifford. Blessing to you all!

The Well/La Source

Barbara Dransch

The Well/La Source is a spiritual and justice based day program providing services to assist homeless women and women and children at risk of being homeless. They offer a safe, supportive, inclusive environment where women come together to empower each other while nourishing the whole person. St John's is their host and landlord. The St John's – Well Liaison Committee provides a vehicle for open communication between the Well's management and administrative staff and St John's clergy, administration and parishioners.

Among the highlights for 2013 was the successful Open House, held in September after church, at which the staff, volunteers and women of the Well welcomed the St John's congregation to their premises for refreshments, great entertainment by the Well's singing Angels.

In 2012, The Well/La Source engaged in a comprehensive study looking into the creation of a Wellness Centre. This important project will bring various health professionals together on sight, to serve the women. St John's and The Well/La Source continue to explore avenues for bringing this project to fruition.

The Well/La Source celebrates their 30th anniversary in 2014. Watch for events advertised throughout the year in our bulletin and on their website.

The members of the Liaison Committee include Wilma Di Gaetano representing the Well's Management Board, Jan Calder (St John's), Kim Chadsey (St John's Administrator) Barbara Dransch, (St John's) Adele Finlayson (St John's), Kirstie Gray (The Well) and Janet McInnes (The Well).

Stewardship of our Resources

Building Committee

Hans Stenman

Number of Members/Participants: 11

Group Leader: Hans Stenman, Chairman

Other Members of the Committee :

Glenn Calder Bruce Marshall

Jim Cummings Gay Richardson

Bob Green Glen Robinson

Erogu Otawsowie

Brian Cameron (Parish Council Rep)

John Gallienne (January thru August)

Beth Bretzlaff (September thru December)

Regular Meeting Time/Place: First Thursday of the month at 4:00 at the Church (except June - August)

This year we were pleased to welcome Beth , Brian and Erogu to the committee.

As in 2012 the continued need for spending restraints limited the work of the committee to urgent repair items.

West Windows: A more detailed inspection of the west windows (Elgin St) by stained glass experts and a structural engineer established that the condition of the West Windows was considerably better than first reported.. Specific repairs to the wood structure were completed including the installation of proper ventilation vents to control air flow between the stained glass and the exterior protective glass.

Parish Hall Roof: The Parish Hall roof was re-shingled during the last weeks of December 2013.The shingles are of the same standard and warranty as the shingles installed over the nave roof two years ago. There is some work still to be completed adjacent to the roof at the south transept.

Nave Windows: The need for ongoing repairs to the stained glass windows in the nave was identified in last year's report. This year the window identified as the "Angel at the Tomb" located on the south side of the nave adjacent to the ramp has been completely restored.

Improvements to the Elgin St Entrance: The services of architectural and lighting consultants have been retained to develop concept designs illustrating possible improvements to the main church entrance on Elgin St. Specific details will be presented at Vestry in February 2014

Parish Hall Floor: A flooring contractor was retained in early 2013 to re-finish the wood floor in the Parish Hall. However, the new finish does not appear to be adequate to accommodate the conditions imposed by the Salsa dance group. Further studies are required to determine what can be successfully applied and which would still meet environmental conditions

Other significant work completed during the year and charged to the capital expenses account were:

- Replacement of the existing linoleum floor in the 2nd floor choir room
- Re-furbishing the Rector's office and washroom area.

Many thanks to our committee members for their active participation and assistance over the past year. Special thanks go to Gay Richardson and her Gardening Angels group for their faithful attention to the church's gardens. Thanks also to Jessie Lucas, our Custodian, for diligently attending to many items on a daily basis.

Counters

Virginia Hill

Number of Members/Participants: 4

Group Leader: Virginia Hill

Regular Meeting Time/Place: Mondays at 9:00 a.m. in Classroom #1

Many thanks for years of counting to John Nesbitt who retired at the end of 2012. In the Fall we welcomed back Gloria Gifford, our prime "shop" counter after months in hospital. Many thanks to Barbara Brown and Douglas Warnock who filled in when needed. Alice Doell and I kept going throughout the summer: listing the "envelope" and "identified" donors, the varied renters, Loblaws, parking and occasional concert revenues.

We count on Mondays at 9:00 am for 1 - 1.5 hours. Anyone interested in seeing if the job would suit them (without getting caught for every week forever!) can contact me at 613-236-3586. Job requirements: legible writing, especially numerals, maybe a kindergarten-level math (we do use calculators) and eyesight good enough to distinguish nickels from quarters.

Envelope Secretary

Peggy Lister

Number of Members/Participants: 1

Group Leader: Peggy Lister

Regular Meeting Time/Place: None

The role of the Envelope Secretary is to keep track of individual donations and issue charitable tax receipts each year. A database program specifically designed for church organizations makes this job much easier. Each week the donations are entered; the program adds everything up and is formatted to print quarterly statements and tax receipts.

The Envelope Secretary acts as a support to the Stewardship Committee by providing information on overall donations and analyzing giving trends.

Please contact me if you would like to receive weekly offering envelopes or to enroll in the monthly PAR (Pre Authorized Remittance) Program to assist you in supporting St John's Church on a regular basis.

Gardening Committee

Gay Richardson

Number of Members/Participants: 6

Group Leader: Gay Richardson

Regular Meeting Time/Place: None

The Gardening Committee reports through the Building Committee and so decisions regarding any changes to the grounds of the church are first discussed and agreed to there. In 2013, we replaced the two large junipers by the front church door with smaller shrubs (burning bush). Thanks to Jesse for cutting down the junipers and Bruce Marshall for digging out the roots. The two foundation stones along Somerset Street were moved to the grass near Elgin St to provide extra seating. A new cigarette butt stop was added by the bench. Reed Smith (leader), Bill Broughton and Bob Green laid a brick path from the sidewalk to the entrance to The Well's arbor. We moved some perennials and experimented with some different annuals this year and assumed more responsibility for the arbor.

Alice Doell, Reed Smith and Gay Richardson are the regular gardeners and Jan and Glenn Calder and Alain Lanoix helped on occasion. Jesse did an excellent job keeping the lawn mowed. My thanks to all, with special thanks to Alice for her dedication over many years.

If you have some time, either regularly (weeding, deadheading, etc.) or on occasion (planting annuals or

special clean ups), we would be delighted to have your help with this ministry. People frequently stop to say how much they enjoy the garden.

GIFT Campaign

Brian Cameron

Number of Participants: 5

Group Leaders: Brian Cameron, Chair

Other Positions of Responsibility: Continuation Committee - Barbara Dransch, Jane Maxwell, Gay Richardson, and Reed Smith

Regular Meeting Time/Place: Weekly during the campaign at St Johns

St John's launched its GIFT (Growing in Faith Together) campaign in October 2012. The goal was to raise \$400,000 to support a variety of important initiatives here in our parish and in the wider Diocese. All money raised will be divided equally between the parish and the Diocese.

Parishioners responded generously with their time and their pledges. Our 30 Ambassadors visited over 165 people as part of the campaign, initiating new relationships and strengthening existing ones. The financial response to the campaign was also gratifying. To date, we have raised \$331,400, or 83% of our goal.

The active phase of the GIFT campaign concluded at the end of February 2013. However, this is a five-year campaign, and the GIFT Continuation Committee will continue working to reach our target, so that we can implement all of the parish initiatives described in our GIFT Case for Support, as well as the many worthy Diocesan projects. Those who made one-time pledges will be encouraged to renew their support, and newcomers will be informed of the campaign and invited to participate.

Parish GIFT funds have already been put to a number of good uses, which are described in the Wardens' Report, and many other important projects will be facilitated in the coming years. Details about the many Diocesan projects funded by GIFT can be found on the GIFT website, www.growinginfaithtogether.ca.

Parish Council

Monica Patten

Number of Members/Participants: 20

Group Leader: Monica Patten, Chair

Other Positions of Responsibility:

Mary Ellen Herbert, Secretary

Emmy Verdun, Treasurer

Regular Meeting Time/Place: Third Thursday of the month, 7 - 9 p.m. (except July/August) Parish Hall

Parish Council met ten times over the past year in addition to a retreat at the beginning of its year. During the retreat priorities for attention were considered, all of which were drawn from Moving Forward, the parish's visioning initiative of 2011/2012.

Each of the meetings had three main areas of focus: addressing priorities, reviewing the comments from Sunday's Conversation Corner and monitoring finances. Other topics were added as they came up.

The priorities Council reviewed and determined action for included (not listed in any order of importance) pastoral care, worship, welcoming and membership, financial stability, volunteer management, social justice and Christian education. In some cases action was deferred until the rector has had more time in the parish; in others it was noted action had already occurred and in still others plans were made for future consideration. The full list of priorities and the results of discussion is posted on the website under parish life documents. So too are the minutes of Council meetings, which are also posted each month on the hallway bulletin board.

In addition to careful review of the monthly financial statement, Council reviewed the comments and questions posed during each Sunday's Conversation Corner. The many questions we received each Sunday were answered on the spot, referred to someone else or followed up by a later phone call or email.

Parish Council appreciated the arrival of the Reverend Beth Bretzlaff whose energy and creativity often led to rich and lively conversations among members.

Many people contributed to an engaged and committed Parish Council. One member (Colleen Burns) stepped down early in the year because of a move and some will be leaving this role as their terms are up. To the following we offer warmest thanks and appreciation: Barbara Dransch, Vicki Milnes, Jane Maxwell, Iain Wallace, Talia Johnson, Joan Dolphin, Patti Baratta and Monica Patten.

Property Rentals

Kim Chadsey

Rentals for Fiscal 2013 for non-music-related groups was \$58,443 (slightly up from last year) and we forecast similar income for Fiscal 2014. Space available during the week for church-sponsored groups and rental groups is almost at capacity in the evening. We have had many enquiries from dance groups to use our Parish Hall but have had to turn most away in order to make sure that there is availability for parish groups and so as not to conflict with choirs that rehearse in the Nave. We welcomed a couple of new regular groups this year - Smoothstyle Dance Studio has a session every other Wednesday evening and one Saturday evening per month, and the Siling Labuyo Arnis Martial Arts group meets in the lower hall every Thursday evening.

We continue to have a good working relationship with our Friday Night Salsa group drawing large crowds for their nonalcoholic dance generating over \$10,000.00 rental income per year.

Our rentals come from a wide range of groups from self help (AA and NA) to condo corporations for board meetings and annual meetings.

I would like to personally thank Douglas Warnock, Jesse Lucas, Magellan Luanda and Bryan Bondy for all their hard work in making rental clients feel welcome at St John's Church.

Stewardship Committee

Bill Broughton

Number of Members/Participants: 4

Group Leader: Bill Broughton, Chair

Regular Meeting Time/Place: 2nd Tuesday of the month at 7 p.m., Sept - June, Rector's Office

The main theme for 2013 leading up to the fall stewardship program was stewardship education. It took the form of several activities over the whole year. Periodic financial updates were included in the Sunday bulletin and the weekly E-letter. There were four sermons on stewardship. Two were given by our interim priest, Rob Heard, in the winter/spring; and two were given by our new rector, Beth Bretzlaff, in the fall. We had three testimonials given during announcements at the end of the 10:15 service during the fall program. The first was given by Bryan Bondy on why he became a new member, the second by Gay Richardson on the gifts that she has received by being active in various ministries, and the last by Bill

Broughton on financing our many active outreaches. A Ministries Fair was held in October for parishioners to become more knowledgeable about the many opportunities that exist to serve. And every Sunday during the fall program the bulletin had an inserted narrative on stewardship that was based on one of the readings. The narrative was also attached to the weekly e-letter.

The stewardship package and pledging activity was conducted by mail following the second fall sermon on stewardship. The returns in and of themselves were encouraging. Compared to the previous year's returns, total pledges are up from 120 to 132; the number with an increase is up from 23 to 39; the number with a decrease is up from 5 to 6; the number with no change is down from 77 to 69; and, the number of new pledges is the same at 14.

Despite these very positive results in participation terms, the increase in revenue from these results is balanced by the donation loss during 2013 due to moves and deaths. Hence, the forecast level in regular givings for 2014 is essentially the same as in 2013. It is a historical fact that our annual parishioner turnover is 10 to 15 per cent. That is a major reason that stewardship education and annual programming are essential if St. John's is to continue its part in building God's Kingdom here in centretown Ottawa.

We give thanks for the many contributions of Jane Maxwell and John Gallienne who have stepped down after many years on your Stewardship Committee.

And we welcome our new member Ian Myles. Your other members are Beth Bretzlaff, Barbara Dransch and Bill Broughton. Anyone interested in joining would be most welcome.

Website

Gordon Johnston

St John's maintains a web presence at www.stjohnsottawa.ca. People access the website for several reasons; some are looking for specific information, others just want to find out who we are and what we do. Each week the Sunday bulletin and the announcements ("This Week at St John's") are posted to the website, and are accessible from quick links on the home page. A page entitled "Parish Life Documents" contains information like Parish Council minutes, the current Christian Education brochure, and other similar documents. Descriptions of the various parish ministries are available through the annual vestry reports which are posted under "Ministries". Another quick link on the home page opens the online facilities schedule which displays a chart of the various rooms at the church and indicates what activities are scheduled to occur there and when. Every effort is made to keep the website up-to-date and user-friendly. Suggestions for improvement and new content are always welcome.

gordon@stjohnsottawa.ca / 613-232-4500



2013 Financial Statements and Notes

**Church of St. John the Evangelist
Balance Sheet and Statement of Parish Investment
As at December 31, 2013
(Unaudited)**

Assets	2013	2012
Current Assets		
Cash (note 2)	\$60,982	\$29,383
Accounts Receivable	7,022	9,349
Prepaid Expenses	486	1,117
Total Current Assets	68,490	39,849
Fixed Assets		
Church Land	16,575	16,575
Church Building and Contents	323,366	323,366
Parking Spaces	600,000	600,000
Total Fixed Assets	939,941	939,941
Investments		
Rectory Investment	160,794	207,000
Current portion of Parochial Assets (note 3)	79,644	69,355
Long-term Parochial Assets (note 3)	167,898	167,898
Total Investments	408,336	444,253
 Total Assets	 \$1,416,767	 \$1,424,043
 Liabilities and Parish Investment		
Current Liabilities		
Accounts Payable		\$2,554
Borrowed from Current Parochial Funds (note 3)	\$79,664	69,355
Mortgage from Diocesan Extension Fund (note 4)		40,250
Total Current Liabilities	79,664	112,159
Parish Investment		
Rectory Fund (note 5)	160,794	207,000
Parochial Funds (note 3)	247,542	237,253
Operating Fund Accumulated Surplus	928,787	867,631
Total Parish Investment	1,337,123	1,311,884
 Total Liabilities and Parish Investment	 \$1,416,787	 \$1,424,043

Approved on behalf of the Corporation: Beth Bretzlaff, Rector, Barbara Dransch, Rector's Warden, Brian Cameron, People's Warden, Emmy Verdun, Treasurer

**Church of St. John the Evangelist
Operating Fund Accumulated Surplus
As at December 31, 2013
(Unaudited)**

	2013	2012
Balance at the Beginning of the Year	\$867,631	\$815,248
Excess of (Disbursements over Receipts)/	14,950	9,383
Transfer from/(to) Rectory Fund (note 4)	46,206	
Transfer from/(to) St John's Fund		43,000
Balance at the End of the Year	\$928,787	\$867,631

Church of St. John the Evangelist
Operating Fund Statement of Receipts and Disbursements
For the Year Ending December 31, 2013
(Unaudited)

Receipts	2013 Actual	2013 Budget	2012 Actual
General Givings	\$389,279	\$361,100	\$354,741
Rentals (net)	52,640	54,500	53,594
Community Shop	54,880	51,000	51,262
Parking Lot (net)	36,975	33,500	40,442
Consolidated Trust Fund Interest (note 5)	4,363	4,848	5,782
Other Income	3,958	1,000	1,714
GIFT Income	17,092	28,750	
Total Receipts	559,187	534,698	507,535
Disbursements			
Cost of Priestly Services	112,312	151,163	106,152
Diocesan Support and Outreach	126,280	122,080	118,385
Programs			
Christian Education	4,239	3,000	13,133
Music	65,967	66,439	67,925
Communications	12,250	13,050	11,765
Leadership Training	996	1,550	906
Total Programs	83,452	84,039	93,729
Operating, Maintenance and Repair			
Maintenance	123,868	117,062	112,870
Supplies and Services	34,729	34,931	26,372
Capital Expenditures	48,584	38,000	24,997
Total Operating, Maintenance and Repair	207,181	189,993	164,239
Centretown Churches Social Action Committee	3,500	3,500	3,500
Other Expenses	11,512	8,300	12,147
Total Disbursements	544,237	559,075	498,152
Excess of Receipts over Disbursements (Disbursements over Receipts) before transfers	14,950	-24,377	9,383
Transfer from Apportionment Fund		20,000	
Excess of Receipts over Disbursements (Disbursements over Receipts) after transfers	\$14,950	(\$4,377)	\$9,383

Church of St. John the Evangelist
Notes to the Financial Statements
For the Year Ending December 31, 2013
(Unaudited)

1. Accounting Policies

These Financial Statements have been prepared using the accrual basis of accounting, however no unfulfilled pledge amounts have been included. Fixed assets are recorded at their historical cost and no provision is made for depreciation. The Church receives substantial donated services from a number of volunteers, the value of which is not included in these financial statements.

2. Cash includes:

	2013	2012
Chequing Account - Operating Fund	\$60,782	\$29,183
Petty Cash	200	200
	\$60,982	\$29,383

3. Parochial Funds

Long-term parochial fund assets are invested in the Consolidated Trust Fund of the Diocese. Income on the unrestricted funds is reinvested in the Funds. The income from the restricted funds is transferred to the operating fund. Current Parochial Funds are held in the Church's operating bank account and are drawn on to finance cash flow.

Current Parochial Funds

	Balance Dec. 31, 2012	Receipts	Disbursements and Transfers	Balance Dec. 31, 2013
AIDS Support Program	\$1,442		\$384	\$1,058
Altar Guild	221	\$50		271
Affordable Housing	3,823		3,203	620
Apportionment Fund	23,452			23,452
GIFT	1,300	35,688	17,092	19,896
Integrity Fund	2,558		615	1,943
Music Fund	4,405	4,422	2,914	5,913
Pastoral Care Fund	1,406			1,406
Rector's Discretionary Fund	7,280	750	4,691	3,339
Refugee Support	8,937	2,680	5,020	6,597
Speaker Fund	805			805
West Window Fund	2,753			2,753
Youth Development Fund	1,909	99		2,008
Miscellaneous Funds	1,094	100		1,194
St. John's Fund (restricted):				0
Gurney Estate	2,430		725	1,705
St. John's Fund (unrestricted)	5,540	2,636	1,492	6,684
	\$69,355	\$46,425	\$36,136	\$79,644

Church of St. John the Evangelist
Notes to the Financial Statements
For the Year Ending December 31, 2013
(Unaudited)

Long-term Parochial Funds	Balance Dec. 31, 2013	Balance Dec. 31, 2012
St. John's Fund:		
Unrestricted Funds		
Rectory Sale Fund	\$134,198	\$134,198
Restricted Funds		
Pepper Estate (capital)	30,000	30,000
Bayley Estate (operating)	3,000	3,000
Endowment (operating)	700	700
	<u>\$167,898</u>	<u>\$167,898</u>

4. Mortgage from the Diocesan Extension Fund

During the year the Church paid the balance of the mortgage to the Diocesan Extension Fund with a transfer from the Rectory Fund. Interest of \$145 was charged to operations (2012 \$1,610). Withdrawals from the Rectory Fund held by the Diocese are charged a 10% Fair Share amount in recognition that in the year funds are originally set aside in the Fund they were exempt from Fair Share assessment. \$4,200 was charged to the Diocesan Support and Outreach.

5. Rectory Fund

The Rectory Fund was established when the Rectory was sold. It is held in the Consolidated Trust Fund of the Diocese. It is available to the Parish to assist in funding major capital expenditures. The interest earned on this fund, \$4,363 (2012 \$5,782) is used to offset the Rector's housing and travel allowance.

6. Line of Credit

The Church has a \$50,000 line of credit with the bank which is used for cash flow purposes. Interest is charged at prime plus 1% per annum. There was no balance outstanding at year end.

7. Extra Parochial Funds

During the year the Church received donations for which receipts were issued. The funds were forwarded to the intended recipients.

	2013	2012
Primate's World Relief and Development Fund	\$10,135	\$8,019
Emergency Food Centre	2,160	1,800
Cornerstone	1,200	1,200
The Well	455	260
Centre 454		100
	<u>\$13,950</u>	<u>\$11,379</u>

Church of St. John the Evangelist
Budget
For the Year Ending December 31, 2014

	2013 Budget	Draft December 31, 2013	2014 Budget
Revenue			
General Operating	\$347,600	\$375,755	\$352,000
Festivals	8,500	5,605	5,000
Loose	5,000	7,920	8,000
GIFT Revenue		17,092	30,500
Rental Revenue	72,500	66,403	71,200
Parking Lot Revenue	50,000	54,880	55,000
Community Shop	51,000	53,428	52,000
CTF Interest	4,848	4,363	3,396
Miscellaneous Income	1,000	590	750
Transfers - Apportionment Fund	20,000		16,000
Total Revenue	560,448	586,036	593,846
Expenses			
Priestly services			
ECOPS including housing	\$122,663	\$110,096	\$127,233
Honoraria	750	2,216	1,200
	<u>123,413</u>	<u>112,312</u>	<u>128,433</u>
Fair Share Assessment	<u>122,080</u>	<u>126,280</u>	<u>108,362</u>
Centretown Churches Social Action Committee	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Programs			
Christian Education			
Children and youth	2,000	2,848	2,000
Adult	1,000	1,391	1,000
	<u>3,000</u>	<u>4,239</u>	<u>3,000</u>
Music Program			
Music Program	7,000	6,528	7,000
Salary and Benefits	59,439	59,439	59,699
	<u>66,439</u>	<u>65,967</u>	<u>66,699</u>
Communications			
Ads/Signs	500	451	500
Hospitality	800	1,530	1,400
Telephone	2,700	2,615	2,700
Postage	1,550	832	1,000
Copier/Printing	7,500	6,822	7,000
	<u>13,050</u>	<u>12,250</u>	<u>12,600</u>

	2013 Budget	Draft December 31, 2013	2014 Budget
Leadership			
Staffing (GIFT funded)			10,500
GIFT projects			5,000
Parish Council Weekend/Synod	1,050	841	1,100
Training and Professional			
Development	500	155	1,250
	<u>1,550</u>	<u>996</u>	<u>17,850</u>
Supplies and Services			
Office Supplies	3,000	3,104	3,000
Equipment	750	651	750
Financial Review	3,500	3,125	3,500
Liturgical	1,500	1,668	1,500
Administrator	26,181	26,181	27,680
	<u>34,931</u>	<u>34,729</u>	<u>36,430</u>
Maintenance			
Inspections/Repairs/Security	11,000	19,239	14,000
Snow Removal	3,500	3,450	3,500
Insurance	12,148	11,968	12,207
Utilities	37,065	35,715	37,500
Custodial Services	44,349	43,406	46,847
Custodial Supplies	3,000	3,513	3,500
Garbage Collection	6,000	6,577	6,750
	<u>117,062</u>	<u>123,868</u>	<u>124,304</u>
Rental Expense	<u>18,000</u>	<u>13,763</u>	<u>14,000</u>
Parking Lot Expense	<u>16,500</u>	<u>16,453</u>	<u>17,250</u>
Other Expenses			
Bank Charges and Interest	1,800	1,705	1,800
GST/HST paid on purchases	4,500	8,596	4,500
Miscellaneous	2,000	1,211	2,000
	<u>8,300</u>	<u>11,512</u>	<u>8,300</u>
Capital Expenditures	<u>38,000</u>	<u>48,584</u>	<u>53,000</u>
Total Expenditures	<u>565,825</u>	<u>574,453</u>	<u>593,728</u>
Revenue over Expenditures/(Deficit)	<u>(\$5,377)</u>	<u>\$11,583</u>	<u>\$118</u>

